



# *Fort Hancock Independent School District*

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*2023-2024*

*School Parent and Family Engagement Policy*

*Benito Martínez Elementary*



*\*Disponible en español*



## **General Expectations**

Benito Martinez Elementary has developed a written Title I Parent and Family Engagement Policy with input from our parents. Parent survey responses guide our parent services. The policy will be distributed to parents and will be available on our campus website, in student agendas and communication logs. The policy describes the means for carrying out the following Title I parental and family engagement opportunities in accordance with Every Student Succeeds Act, Public Law 114-95 Section 1010.

### **Involvement of Parents in the Title I Program**

To involve parents in our School-wide Title I Program at Benito Martinez Elementary, the following practices have been established:

- Parental Involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring –
  - Parents play an integral role in assisting with their child’s learning.
  - Parents are encouraged to be actively involved in their child’s education at school.
  - Parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.



**DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

**The school will involve parents in the joint development and joint agreement of its School Parental Involvement Policy and its school wide plan, if applicable, in an organized, ongoing, and timely way under section 1118 (b) of the ESEA.** The written policy describes how the campus will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school’s participation and to explain the requirements, and the right of the parents to be involved.

Activities/Strategies	Timeline
Educating BME/FHISD Volunteers	Ongoing
Parent Survey	Ongoing
Student Enrollment Packets – Student Safety and Hygiene	Ongoing
Share Campus Goals	Ongoing
FHISD Parent/Student Orientation	August
Meet with Campus Planning & Improvement Committee twice a year	Fall & Spring
Open House	Fall & Spring

**The school will distribute to parents of participating children and the local community, the School Parental Involvement Policy.**

Activities/Strategies	Timeline
Include in Enrollment Packet	Ongoing
Student Handbook	Ongoing
Post on district/campus website	September
Title I Parent Meeting – Parent Roundup	September
Send out during Open House	Fall & Spring

**The school will convene an annual meeting to inform parents of the following and will offer a flexible number of meetings, such as meetings in the morning or evening. The written policy describes how the campus will offer a flexible number of meetings, such as meetings in the morning or evening. [Section 1116(c)(2)]:**

Activities/Strategies	Timeline
Parent Roundup (Monthly meetings)	Ongoing
Provide Calendar of Events via Campus Monthly Newsletter	Ongoing
Title I Meetings AM & PM offerings	Fall & Spring

**The school will provide to parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.**

Activities/Strategies	Timeline
Parent Roundup (Monthly meetings)	Ongoing
Faculty communication with parents (email, phone, written)	Ongoing
Correspondence mailed home and thru Class Dojo	Ongoing
Correspondence sent home with students	Ongoing
FHISD Parent/Student Orientation	August
School/Parent Communication Reports	Every 6 wks
Open House	Fall & Spring



## SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

**The school will build the school’s and parent’s capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement.** The written policy describes how the campus will provide reasonable support for parental involvement activities. **[Section 1116(e)(14)]**

Activities/Strategies	Timeline
Parent Roundup – Inform parents of opportunities	Fall & Spring
Fort Hancock ISD Website includes links for Parent Involvement	Ongoing
Parent Portal	Ongoing
Campus Monthly Newsletter	Ongoing
Communication through Parent Liaison	Ongoing
Parent Conference Invitations	Ongoing
Class Dojo & Blackboard Callouts	Ongoing

**The school will, with district assistance, provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training, and using technology, as appropriate, to foster parent involvement.** The written policy describes how the campus will provide materials and training to help parents work with their children, such as literacy training and using technology. **[Section 1116(e)(2)]**

Activities/Strategies	Timeline
Parent Roundup – Inform parents & provide resources	Fall & Spring
Share STAAR and/or TELPAS information tips & resources	Fall & Spring
Families & Communities Engaged in School Presentations	Fall & Spring
Migrant, EB & SPED Presentations	Fall & Spring
HB 4545/HB 1416 parent meetings	September
Adult Education Computer Courses	October-February
Family Literacy Night	November
Family Math Night	April

**The school will, with the assistance of its district and parents, educate its teachers, student services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.** The written policy describes how the campus will address the importance of communication between teachers and parents on an ongoing basis through, at a minimum: Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child’s achievement **[Section 1116(d)(2)]**

Activities/Strategies	Timeline
Monthly Teacher & Campus Newsletters	Ongoing
Staff Development & Training	Ongoing
Home Visits/Calls	Ongoing
Encourage Staff to attend/participate in Parent/Community events	Ongoing
Class Dojo Training	August
Parent-Teacher Conferences	Fall & Spring
School/Community Health Fair	Spring

**The school will, to the extent feasible and appropriate, take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.**

Activities/Strategies	Timeline
Blackboard Callout System (English & Spanish)	As needed
Phone calls from school personnel (English & Spanish)	As needed
Newspaper Posting (English & Spanish)	As needed
School Website (English & Spanish)	Ongoing
Community notifications/postings (English & Spanish)	Ongoing
Monthly Campus Newsletter (English & Spanish)	Ongoing
Class Dojo announcements (English & Spanish)	Ongoing

Information & announcements sent home with students (English & Spanish)	Ongoing
Monthly Parent Roundup(English & Spanish)	Ongoing



### **BUILDING CAPACITY FOR INVOLVEMENT**

**The school Parental Involvement Policy may include additional discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents’ capacity for involvement in the school to support their children’s academic achievement.**

Activities/Strategies	Timeline
Board Meeting Student Recognition/Presentations	Monthly
Grandparents Day	September
Homecoming Week Activities and Community Parade	Fall
Veteran’s Day Event	November
Fall Festival (Community Event)	November
Family Literacy Night	November
Christmas Posada for Grades PK-6	December
Community Health Fair	February
Red Ribbon Presentations for students & parents	October
Celebration of Excellence – Academic/NEHS Event	Spring
Family Math Night	April
New PK/K Registration	May
National School Lunch Hero Week	May
Kindergarten Graduation	May



**SIGNATURE PAGE**

**MEMBERS OF THE CAMPUS PARENTAL INVOLVEMENT COMMITTEE HEREBY ACKNOWLEDGE THEIR PARTICIPATION IN THE PROCESS OF WRITING, REVISING, AND ADOPTING THIS POLICY.**

<b>NAME</b>	<b>SIGNATURE</b>	<b>ROLE</b>
<b>Jess W. Schultz</b>		<b>Principal</b>
<b>Teresa Gonzalez</b>		<b>School Counselor</b>
<b>Maria Rubio</b>		<b>Parent Liaison</b>
<b>Christine Robledo</b>		<b>Staff Member</b>
<b>Zenia Quijas</b>		<b>Staff Member</b>
<b>Rita Moreno</b>		<b>Staff Member</b>
<b>Bo Gonzalez</b>		<b>Parent</b>